

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**March 5, 2020**

**MINUTES**

<b>I. OPENING BUSINESS</b>
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**I.A. CALL TO ORDER – 5:00 P.M.**

1. Roll Call

President Schaffer called to order the regular meeting of the Board of Education, Thursday, March 5, 2020, at 5:00 p.m. with Cruz, Gagnier, Hernandez-Blair, and Schaffer present. Mr. Na was absent.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

Kevin Butscher and Richard Wales addressed the Board regarding Butterfield Ranch ES teachers.

3. Closed Session

President Schaffer adjourned to closed session at 5:06 p.m. regarding conference with legal counsel anticipated litigation; a student discipline matter; and public employee discipline/dismissal/release.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

President Schaffer reconvened the regular meeting of the Board of Education at 6:00 p.m. with Cruz, Gagnier, Hernandez-Blair, and Schaffer present. Mr. Na was absent. The Board met in closed session from 5:06 p.m. to 5:54 p.m. regarding conference with legal counsel anticipated litigation; a student discipline matter; and public employee discipline/dismissal/release. Pursuant to Education Code 44951, the Board authorized the Superintendent or his designee to release certificated management employee identified by number 27538 effective June 30, 2020, by a vote of 4-0 with Cruz, Gagnier, Hernandez-Blair, and Schaffer voting yes and Na absent; and pursuant to Education Code 44951, the Board authorized the Superintendent or his designee to release certificated

management employee identified by number 2140 effective June 30, 2020, and reassign to a teaching position for the 2020/2021 school year by a vote of 4-0 with Cruz, Gagnier, Hernandez-Blair, and Schaffer voting yes and Na absent. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Hailey Oestrich led the Pledge of Allegiance and introduced the members of the Ayala HS JV girls' basketball team, who are the Palomares League champions.

**I.C. STAFF REPORT**

1. LCAP Annual Update: Goal 2 – Parent and Family Engagement

CIIS staff presented the alignment of the Parent and Family Engagement self-reflection tool and state priorities; performance on the eight state priorities; rating scale for implementation; and informing ratings for parent and family engagement self-reflection tool.

**I.D. COMMENTS FROM STUDENT REPRESENTATIVE**

Audrey Ing provided a report on high school current and future activities and programs.

**I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Brenda Walker, A.C.T. President, thanked educators for completing the LCAP survey; spoke about trust in education; and spoke about educators who will not be with the District next school year.

Dr. Molly Large, CHAMP, said ACSA will be honoring District administrators Dr. Kim Cabrera and Trevor Carenzo on April 13 at the Doubletree in Ontario; and thanked Chino HS for sharing its practice field/track for elementary schools in advance of the Chino's 2020 Youth Track and Field Meet scheduled for March 14.

**I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

Kevin Butscher, Paulette, and Mary Butscher addressed the Board regarding Butterfield Ranch ES teachers; and Don Bridge addressed the Board regarding Chino HS jersey retirement ceremony and the Measure G Oversight Committee.

**I.G. CHANGES AND DELETIONS**

The following change was read into the record: Item III.E.2., Certificated/Classified Personnel Items, New Job Description for Athletic Director/Dean of Students was pulled from the agenda.

**II. ACTION****II.A. BUSINESS SERVICES****II.A.1. 2019/2020 Second Interim Financial Report**

Moved (Blair) seconded (Gagnier) motion carried (4-0, Na absent) to approve the 2019/2020 Second Interim Financial Report, and authorize the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years. Student representative voted yes.

**III. CONSENT**

Moved (Blair) seconded (Gagnier) motion carried (4-0, Na absent) to approve the consent items, as amended.

**III.A. ADMINISTRATION****III.A.1. Minutes of the February 20, 2020 Regular Meeting**

Approved the minutes of the February 20, 2020 regular meeting.

**III.B. BUSINESS SERVICES****III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.3. Donations**

Accepted the donations.

**III.B.4. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Margaret A. Chidester & Associates; and The Tao Firm.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****III.C.1. Student Expulsion Case 19/20-36**

Approved expulsion case 19/20-36.

**III.C.2. School-Sponsored Trips**

Approved/ratified the following school-sponsored trips: Liberty ES, Ayala HS, Chino Hills HS, and Don Lugo HS.

**III.C.3. New Course: Engineering Essentials (PLTW)**

Approved the new course Engineering Essentials.

**III.C.4. New Course: Hospitality Senior Project**

Approved the new course Hospitality Senior Project.

**III.C.5. Revision of French 3 Honors Course**

Approved the revision of the French 3 Honors course.

**III.C.6. Revision of Health Course**

Approved the revision of the Health course.

**III.C.7. Revision of Mandarin 3 Honors Course**

Approved the revision of the Mandarin 3 Honors course.

**III.D. FACILITIES, PLANNING, AND OPERATIONS**

**III.D.1. Purchase Order Register**

Approved/ratified the purchase order register.

**III.D.2. Agreements for Contractor/Consultant Services**

Approved/ratified the Agreements for Contractor/Consultant Services.

**III.D.3. Surplus/Obsolete Property**

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

**III.D.4. Notice of Completion for CUPCCAA Projects**

Approved the Notice of Completion for CUPCCAA Projects.

**III.D.5. Notice of Completion for Bid 18-19-05F, Chino HS Reconstruction—Phase (Bid Package #2)**

Approved the Notice of Completion for Bid 18-19-05F, Chino HS Reconstruction—Phase 0 (Bid Package #2).

**III.D.6. Notice of Completion for Bid 18-19-05F, Chino HS Reconstruction—Phase (Bid Package #3)**

Approved the Notice of Completion for Bid 18-19-05F, Chino HS Reconstruction—Phase 0 (Bid Package #3).

**III.D.7. Change Order for Bid 18-19-08F, Ayala HS New Science Lab Building**

Approved the Change Order for Bid 18-19-08F, Ayala HS New Science Lab Building.

**III.D.8. Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project**

Approved the Change Order for Bid 18-19-10F, Cattle ES, Litel ES, and Oak Ridge ES Alteration Project.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. New Job Description for Athletic Director/Dean of Students**

This item was pulled from the agenda.

<b>IV. INFORMATION</b>
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**IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.A.1. New Course: CSU Expository Reading and Writing (11<sup>th</sup>)**

Received for information the new course CSU Expository Reading and Writing (11<sup>th</sup>).

**IV.A.2. Revision of Japanese 3 Honors Course**

Received for information the revision of the Japanese 3 Honors course.

**IV.A.3. Revision of Physical Education—Yoga Course**

Received for information the revision of the Physical Education—Yoga Course.

**IV.A.4. 2019/2020 First Semester Student Expulsion Report**

Received for information the 2019/2020 First Semester Student Expulsion Report.

<b>V. COMMUNICATIONS</b>
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**BOARD MEMBERS AND SUPERINTENDENT**

Andrew Cruz said he attended Ayala HS's *Every 15 Minutes* program; addressed the parents who spoke about Butterfield Ranch ES teachers; spoke about the coronavirus affects on the community and said that he believes the coronavirus is a bioweapon and that an economic crisis is being caused by it; and reminded the public about Second Amendment rights for protecting ones family.

Irene Hernandez-Blair spoke about the *Stepping Up* program for girls taking place March 7 for girls transitioning from elementary to middle school; said after speaking with a high school level educator, we should consider a similar program for freshman students transitioning from middle school to high school; spoke about a suggestion for professional development for educators who work with transitioning students; and spoke about Butterfield Ranch ES's *School Quality Parent Survey* results in various areas.

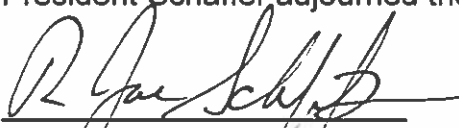
Christina Gagnier spoke about the coronavirus being declared a state of emergency; asked Dr. Enfield to share District plans for addressing the coronavirus and possibility of an outbreak; announced the 2020 Salute to Public Safety event sponsored by the Chino Valley Chamber of Commerce scheduled for March 19 at the Los Serranos Country Club; and announced the Chino Valley Chamber of Commerce's inaugural *Pitch 2020* event for budding entrepreneurs scheduled for April 23 at Chaffey Community College Community Center.

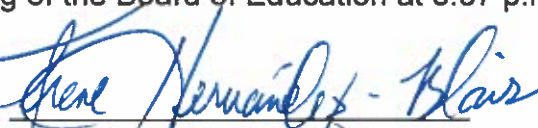
Superintendent Enfield read a statement regarding novel coronavirus concerns.

President Schaffer spoke about the *Stepping Up* program for girls scheduled for March 7 at Don Lugo HS's multipurpose room; said the city of Chino is seeking applicants for its Teen Advisory Committee; attended Ayala HS WASC accreditation reception on February 23; attended the Festival of Arts on February 25 at Magnolia JHS; attended the March 3 Chino HS jersey retirement event; attended the *Parents as Partners* training at the parent engagement center on March 3; attended Wickman ES's multicultural event on March 4; and attended the *Every 15 Minute* program at Ayala HS on March 5.

<b>VI. ADJOURNMENT</b>
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President Schaffer adjourned the regular meeting of the Board of Education at 6:57 p.m.

  
Joe Schaffer, President

  
Irene Hernandez-Blair, Clerk